



First Time/ Recurring Checklist

Customer Name:

Service Date/ Time:

Final Inspection Performed By:

Did Customer Do A Walk Through Before Leaving?

Initial here if customer was not home at time of job completion

Bedrooms- 11

Standard Service Visit

- Remove cobwebs, dust light fixtures, return vents, ceiling fans
- Wipe off all light switches, outlet covers, and door knobs
- Tidy area, fold blankets, and arrange pillows
- Dust knickknacks, wall decor, and personal itmes
- Dust off shelves, file cabinets
- Clean and buff all mirrors, glass, and entry way doors
- Dust off window ledges
- Spot clean dust off couches and chairs
- Clean chair back, cushions, and legs
- Empty garbage and wipe down canister
- Vacuum, mop, or hand clean floor including corners and edges

M 2 3 4 5

M	2	3	4	5

Common Rooms- 11

Standard Service Visit

- Remove cobwebs, dust light fixtures, return vents, ceiling fans
- Wipe off all light switches, outlet covers, and door knobs
- Tidy area, fold blankets, and arrange pillows
- Dust knickknacks, wall decor, and personal itmes
- Dust off shelves, file cabinets
- Clean and buff all mirrors, glass, and entry way doors
- Dust off window ledges
- Spot clean dust off couches and chairs
- Clean chair back, cushions, and legs
- Empty garbage and wipe down canister
- Vacuum, mop, or hand clean floor including corners and edges

**Entrance
Hall/
Dining
Family
Office
Laundry**

Inspection Score

Possible Score Recieved

Entrance	Hall/ Dining	Family	Office	Laundry	Possible Score	Recieved

Kitchen- 15

Standard Service Visit

- Treat mold in grout and caulking with brush
- Scrub dry sink and counter tops, work off buildup on the seams of the sink and fixtures
- Straighten towels (trifold)
- Remove cobwebs, dust light fixtures, return vents, ceiling fans
- Wipe off all light switches, outlet covers, and door knobs
- Dust knickknacks, wall decor, and personal itmes
- Dust off shelves, file cabinets
- Clean inside microwave
- Wipe down table and charis
- Wipe down fridge, oven, and microwave
- Clean and buff all mirrors, glass, and entry way doors
- Dust off window ledges
- Use stainless steel polish where it's appropriate
- Empty garbage and wipe down canister
- Vacuum, mop, or hand clean floor including corners and edges

M	2	3	4	5

Bathroom- 18

Standard

- Spray tub with tile cleaner and let sit
- Treat mold in grout and caulking with brush
- Spray sink with bathroom cleaner let sit
- Scrub inside of toilet and let sit
- Scrub/ dry tub, shower floor, walls, and grout
- Scrub shower door tracks and glass
- Scrub dry sink and counter tops, work off buildup on the seams of the sink and fixtures
- Scrub outside toilet, base and surrounding stall walls
- Remove cobwebs, dust light fixtures, return vents, ceiling fans
- Straighten towels (trifold)
- Wipe off all light switches, outlet covers, and door knobs
- Dust knickknacks, wall decor, and personal itmes
- Clean from of all cabinets, handles, knobs, hindges, grooves
- Clean and buff all mirrors and glass
- Dust off window ledges
- Polish towel and toilet paper holder
- Empty garbage and wipe down canister
- Vacuum, mop, or hand clean floor including corners and edges

M	2	3	H	H

Inspection Score

Possible Score Recieved

Possible Score	Recieved

* first time clean- blinds, top of fridge, baseboards, vents, tub jets
* technicians wash your hands after the job has been completed and after cleaning the bathrooms.

Additional Items/ Notes:

No need to tip! If you loved your cleaning heroes today, leave a 5-star view on Google and we will give them a \$25 bonus. If you didn't thoroughly enjoy your cleaning, we stand by our 200% guarantee- a free reclean then a refund if you are still not 100% happy!